



Public and Non-Public Areas of NYCERS

Pursuant to Section 4-210 of the New York City Administrative Code, as added by Local Law 246 of 2017 (the “Access to City Property Law,” or “Law”), the following areas of NYCERS’ offices are deemed public and non-public:

Brooklyn Office:

- *340 Jay Street, Customer Service Center:* Public areas are only the areas where the public is serviced by NYCERS employees (i.e., the Customer Service area and areas of the Medical Unit where members are seen). Employee cubicles are non-public except when a member of the public is required to be there (such as while attending an appointment), and therefore the public’s access furthers the purpose and mission of NYCERS. All other areas are non-public.
- *335 Adams Street, 21st Floor:* Non-public, including the elevator bank area.
- *335 Adams Street, 22nd Floor:* The areas listed below are public only during their appointed times. All other areas are deemed non-public at all times.
 - Elevator Bank and Front Desk Waiting Area: This area is public at all times.
 - Board Room: During Board of Trustees’ meetings, the Board Room and the hallway leading to the Board Room are considered public areas when the Board is in public session. At all other times, these areas are non-public.
 - Executive Conference Room: During Board of Trustees’ meetings (if extra space is required), the Executive Conference Room and the hallway leading to the Executive Conference Room are considered public areas. At all other times, these areas are non-public.
 - Training Room: During NYCERS’ Pension Seminars, the Training Room and the hallway leading to the Training Room are considered public areas. At all other times, these areas are non-public.
 - Restrooms and the hallways leading to the restrooms from the Training Room, Board Room, and Executive Conference Room: During Board of Trustees’ meetings, World Trade Center Review Committee meetings, and NYCERS’ Pension Seminars, the restrooms and hallways leading to the restrooms are considered public areas. At all other times, these areas are non-public.
- *335 Adams Street, 23rd Floor:* Non-public, including the elevator bank area.

Long Island City Office:

- *Entire Office:* Non-public, including the elevator bank area.

NYCERS will post signage where the area moves from public to non-public to designate the areas that are deemed non-public for the purposes of this Law.



340 Jay Street, Brooklyn, NY
Mezzanine level



www.nycers.org



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NYCERS WALK-IN and CALL CENTER Hours: Monday & Wednesday 8 am – 6 pm | Tuesday & Thursday 8 am – 5 pm | Friday 8 am – 3 pm